

Republic of the Philippines

Department of Education

Cordillera Administrative Region Schools Division of Benguet

August 7, 2024

DIVISION MEMORANDUM

No.265s. 2024

Conduct of SDO Benguet DCP CARAVAN by Districts

TO:

SGOD Chief

All School Heads

All Administrative Officers II & PDO I All District/School ICT Coordinator

All Concerned

AUG 0 9 2024 SRELEASED

- 1. Relative to the concluded training of trainers on Training of District Technical Support Personnel to support DCP packages and other ICT equipment via SDO Memo No. 197 s. 2024, all trained personnel shall plan and strategize in their localized conduct of DCP CARAVAN per respective districts.
- 2. All schools are required to update the status of their DCP and ICT equipment through this link: https://bit.ly/4DCPCARAVANBeng on or before August 16, 2024. The collected data will serve as the reference for the DCP Caravan district team to craft their strategic plan. Also, the district teams shall submit their final strategic plan on this link: https://bit.lu/DCPCARSched on or before August 23, 2024.
- 3. Other District staff who are capable in the undertaking are encouraged to join the District DCP CARAVAN Team. However, teaching staff must prioritize their teaching loads but can join the activity is conducted on a holiday/weekend basis.
- 4. Moreover, the district team is tasked to take note of any school DCP package that is in good state although it was put into storage. All district teams can commence their DCP CARAVAN on August 27, 2024, up to October 31, 2024.
- 5. The SDO Benguet ICT unit will be providing funds for defective DCP parts deemed replaceable by the district team but on a first-come, first-served basis only.

6. The recommended DCP parts for replacement are as follows:

Desktop/laptop	Printer	Others
Keyboard, mouse	Power Adapter	Network switch
LCD, Battery (laptop)	Roller	Thin Client
RAM and ROM	Silicon tube	Laptop charger
Motherboard		
Power Supply Unit		

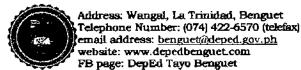
- 7. The SDO ICT unit team will be joining any district team that is aligned with its able schedule. Furthermore, the travel expenses of the district team will be charged to the SDO DCP PS funds but on a first-come, first-served basis and subject to usual government accounting rules and regulations.
- 8. For information and dissemination.

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Schools Division Superintendent













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Department of Education

Cordillera Administrative Region Schools Division of Benguet

Enclosure 1: District Team Members

District	Name of Participant(s)	Position
Atok	Famila Maximo	TIII
Atok	May Anne B. Digmayo	AO II
Atok	Jennymae B. Santos	ADAS III
Atok	Caroline P. Posayen	AOII
Atok	Representative	
Atok	Representative	
Bakun	Sabena B. Bagnisen	AO II
Bakun	Cherryl Mae S. Laurian	AO II
Bakun	Janet S. Bawas	AO II
Bakun	Representative	
Bakun	Representative	<u> </u>
Bakun	Representative	
Bokod	Flor P. Lacbawan	ADAS II
Bokod	Jackery Lin Q. Pa-ay	ADAS II
Bokod	Alda L. Balaso	АОП
Bokod	Lorelyn M. Pating	TIII
Bokod	Representative	
Bokod	Representative	
Buguias	Zyra Faith D. Romero	AO II
Buguias	Donna A. Balisto	AOII
Buguias	Wilner A. Pala-og	ADAS II
Buguias	Emma Claire	I TH
Buguias	Representative	
Buguias	Representative	
Itogon I	Kristine Mae P. Yec-ew	AO II
Itogon I	Crizalyn Mae S. Asiong	ADAS II
Itogon I	Hazel P. Kitongan	AOII
Itogon I	Lizelle Lupante	AO II
Itogon I	Representative	
Itogon I	Representative	
Itogon II	Jermilyn D. Sab-it	AO II
Itogon II	Dyesebyl C. Mocyat	AO II
Itogon II	Carmel B. Siong	AO II
Itogon II	Joana Marie B. Colas	ADAS II
Itogon II	Representative	
Itogon II	Representative	
Kabayan	Sisa D. Ngade	HTIII
Kabayan	Ryan D. Aladog	HTI
Kabayan	Marites Dimot	AO II
Kabayan	Janelle Bugnay	AO II
Kabayan	Representative	
Kabayan	Representative	

District	Name of Participant(s)	Position
Kapangan	Jordan Mendoza	AO II
Kapangan	Jessiel Calong	AO II
Kapangan	Joseph Aquino	AO I
Kapangan	Representative	
Kapangan	Representative	
Kibungan	Jonalyn Gapad	AO II
Kibungan	Feribic Sacla	AO II
Kibungan	Novie Patangan	AO II
Kibungan	Liza Alibio	TIII
Kibungan	Representative	1
Kibungan	Representative	
LT	Julie Ann Soriano	AO II
LT	Elma Pulquiso	AO II
LT	Freda Paclos	AO II
LT	Kezia Lynne P. Bagayao	TIII
LT	Representative	
LT	Representative	
Mankayan	Joanne Daniel	PDO I
Mankayan	Florence G. Orlani	PDO I
Mankayan	Rubenson B. Bilag	ADA IV
Mankayan	Representative	·
Mankayan	Representative	
Mankayan	Representative	
Sablan	Phoebe Mar L. Daganos	PDO I
Sablan	Shirlayne Gay G. Joseph	AO II
Sablan	Clair L. Toctocan	TIC
Sablan	Elrodiza Bautista	AOII
Sablan	Representative	
Sablan	Representative	
Tuba	Divine C. Rosana	AO II
Tuba	Harruel Bryse M. Cawas	AO II
Tuba	Kareen L. Villegas	AO II
Tuba	Representative	1
Tuba	Representative	
Tuba	Representative	
Tublay	Jarielle Mae Z. Agno	PDO I
Tublay	Caiver B. Olay	AOII
Tublay	Christian Keith T. Soriano	AOII
Tublay	Fillian Faith B. Ticque	AOII
Tublay	Representative	
Tublay	Representative	







