



Republic of the Philippines
Department of Education
 Cordillera Administrative Region
Schools Division of Benguet

August 7, 2024

DIVISION MEMORANDUM
 No. 265s. 2024

Conduct of SDO Benguet DCP CARAVAN by Districts

TO: SGOD Chief
 All School Heads
 All Administrative Officers II & PDO I
 All District/School ICT Coordinator
 All Concerned

DepEd-Benguet Division
 AUG 09 2024
 RELEASED

- Relative to the concluded training of trainers on Training of District Technical Support Personnel to support DCP packages and other ICT equipment via SDO Memo No. 197 s. 2024, all trained personnel shall plan and strategize in their localized conduct of DCP CARAVAN per respective districts.
- All schools are required to update the status of their DCP and ICT equipment through this link: <https://bit.ly/4DCPCARAVANBeng> on or before August 16, 2024. The collected data will serve as the reference for the DCP Caravan district team to craft their strategic plan. Also, the district teams shall submit their final strategic plan on this link: <https://bit.ly/DCPCARSched> on or before August 23, 2024.
- Other District staff who are capable in the undertaking are encouraged to join the District DCP CARAVAN Team. However, teaching staff must prioritize their teaching loads but can join the activity is conducted on a holiday/weekend basis.
- Moreover, the district team is tasked to take note of any school DCP package that is in good state although it was put into storage. All district teams can commence their DCP CARAVAN on August 27, 2024, up to October 31, 2024.
- The SDO Benguet ICT unit will be providing funds for defective DCP parts deemed replaceable by the district team but on a first-come, first-served basis only.
- The recommended DCP parts for replacement are as follows:

| Desktop/laptop | Printer | Others |
|-----------------------|---------------|----------------|
| Keyboard, mouse | Power Adapter | Network switch |
| LCD, Battery (laptop) | Roller | Thin Client |
| RAM and ROM | Silicon tube | Laptop charger |
| Motherboard | | |
| Power Supply Unit | | |
- The SDO ICT unit team will be joining any district team that is aligned with its able schedule. Furthermore, the travel expenses of the district team will be charged to the SDO DCP PS funds but on a first-come, first-served basis and subject to usual government accounting rules and regulations.
- For information and dissemination.


SALLY L. BANAKEN-ULLALIM CESO V
 Schools Division Superintendent



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Enclosure 1: District Team Members

| District | Name of Participant(s) | Position |
|-----------|------------------------|----------|
| Atok | Famila Maximo | TIII |
| Atok | May Anne B. Digmayo | AO II |
| Atok | Jennymae B. Santos | ADAS III |
| Atok | Caroline P. Posayen | AOII |
| Atok | Representative | |
| Atok | Representative | |
| Bakun | Sabena B. Bagnisen | AO II |
| Bakun | Cherryl Mae S. Laurian | AO II |
| Bakun | Janet S. Bawas | AO II |
| Bakun | Representative | |
| Bakun | Representative | |
| Bakun | Representative | |
| Bokod | Flor P. Lacbawan | ADAS II |
| Bokod | Jackery Lin Q. Pa-ay | ADAS II |
| Bokod | Alda L. Balaso | AO II |
| Bokod | Lorelyn M. Pating | TIII |
| Bokod | Representative | |
| Bokod | Representative | |
| Buguias | Zyra Faith D. Romero | AO II |
| Buguias | Donna A. Balisto | AO II |
| Buguias | Wilner A. Pala-og | ADAS II |
| Buguias | Emma Claire | HT I |
| Buguias | Representative | |
| Buguias | Representative | |
| Itogon I | Kristine Mae P. Yec-ew | AO II |
| Itogon I | Crizalyn Mae S. Asiong | ADAS II |
| Itogon I | Hazel P. Kitongan | AO II |
| Itogon I | Lizelle Lupante | AO II |
| Itogon I | Representative | |
| Itogon I | Representative | |
| Itogon II | Jermilyn D. Sab-it | AO II |
| Itogon II | Dyesebyl C. Mocyat | AO II |
| Itogon II | Carmel B. Siong | AO II |
| Itogon II | Joana Marie B. Colas | ADAS II |
| Itogon II | Representative | |
| Itogon II | Representative | |
| Kabayan | Sisa D. Ngade | HTIII |
| Kabayan | Ryan D. Aladog | HTI |
| Kabayan | Marites Dimot | AO II |
| Kabayan | Janelle Bugnay | AO II |
| Kabayan | Representative | |
| Kabayan | Representative | |

| District | Name of Participant(s) | Position |
|----------|----------------------------|----------|
| Kapangan | Jordan Mendoza | AO II |
| Kapangan | Jessiel Calong | AO II |
| Kapangan | Joseph Aquino | AO I |
| Kapangan | Representative | |
| Kapangan | Representative | |
| Kibungan | Jonalyn Gapad | AO II |
| Kibungan | Feribic Sacla | AO II |
| Kibungan | Novie Patangan | AO II |
| Kibungan | Liza Alibio | TIII |
| Kibungan | Representative | |
| Kibungan | Representative | |
| LT | Julie Ann Soriano | AO II |
| LT | Elma Pulquiso | AO II |
| LT | Freda Paclos | AO II |
| LT | Kezia Lynne P. Bagayao | TIII |
| LT | Representative | |
| LT | Representative | |
| Mankayan | Joanne Daniel | PDO I |
| Mankayan | Florence G. Orlani | PDO I |
| Mankayan | Rubenson B. Bilag | ADA IV |
| Mankayan | Representative | |
| Mankayan | Representative | |
| Mankayan | Representative | |
| Sablan | Phoebe Mar L. Daganos | PDO I |
| Sablan | Shirleyne Gay G. Joseph | AO II |
| Sablan | Clair L. Toctocan | TIC |
| Sablan | Elrodiza Bautista | AOII |
| Sablan | Representative | |
| Sablan | Representative | |
| Tuba | Divine C. Rosana | AO II |
| Tuba | Harruel Bryse M. Cawas | AO II |
| Tuba | Kareen L. Villegas | AO II |
| Tuba | Representative | |
| Tuba | Representative | |
| Tuba | Representative | |
| Tublay | Jarielle Mae Z. Agno | PDO I |
| Tublay | Caiver B. Olay | AOII |
| Tublay | Christian Keith T. Soriano | AOII |
| Tublay | Fillian Faith B. Ticque | AOII |
| Tublay | Representative | |
| Tublay | Representative | |



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Integrity | Faith | Accomplishment | Quality | Advancement | Justice | Excellence

